



Statement of Organization INAUGURAL COMMITTEE

Type of Statement			
<input checked="" type="checkbox"/> NEW This committee is registering with the Virginia State Board of Elections for the first time. IC-12-00001	<input type="checkbox"/> AMENDED This committee is filing an amended Statement of Organization.		
		Date Changes Took Effect	SBE-issued Committee ID
Committee Information			
John Jacobs Election Celebration-test			
Full Name of Committee			
123 Main			
Street Address/P.O. Box			Suite #
Richmond	VA	23123	
City	State	Zip Code	
terri.harman@sbe.virginia.gov			
Email Address		Business Phone	
Committee Website			
Elected Official Information			
Brown		Jenny	
Salutation	Last Name	First Name	Middle Name
			Suffix
Residence Address		Apt #	
City	State	Zip Code	
Elected Office:			
<input type="checkbox"/> Governor <input type="checkbox"/> Lieutenant Governor <input type="checkbox"/> Attorney General <input type="checkbox"/> Other office: _____			
Committee Depository			
Sun Trust			
Name of Primary Financial Institution		Name of Other Financial Institution (if applicable)	
Richmond	VA		
City	State	City	State



Statement of Organization INAUGURAL COMMITTEE

Treasurer					
Treasurer Information	Brown	Jenny			
	Salutation Last Name	First Name	Middle Name	Suffix	
	sbecftest@gmail.com		(804) 555-1212		
	Email Address		Daytime Phone #		
Treasurer Residential Address	289 Parham Rd.				
	Street Address			Apt #	
	Richmond	VA	23222		
	City	State	Zip Code		
Treasurer Business Address	123 Broad St.				
	Street Address/P.O. Box			Suite #	
	Richmond	VA	23111		
	City	State	Zip Code		
Principal Custodian of the Books					
Principal Custodian Information	<input type="checkbox"/> Check this box if the Principal Custodian of the Books is the same person as the Treasurer. If they are the same person, skip this section.				
	Owen	George			
	Salutation Last Name	First Name	Middle Name	Suffix	
	sbecftest+custodian@gmail.com		(804) 555-4564		
	Email Address		Daytime Phone #		
	Principal				
	Position or Title				
Principal Custodian Residential Address	2948 Oak				
	Street Address			Apt #	
	Richmond	VA	23222		
	City	State	Zip Code		
Principal Custodian Business Address	5720 Laurel Ave.				
	Street Address/P.O. Box			Suite #	
	Richmond	VA	23123		
	City	State	Zip Code		
Address Where Books are Maintained					
Address Where Books are Maintained	234 Park Ave.				
	Street Address (P.O. Boxes are not acceptable)			Suite #	
	Richmond	VA	12312		
	City	State	Zip Code		



Statement of Organization INAUGURAL COMMITTEE

Filing Method

Please indicate the method by which this committee will submit its campaign finance reports:

File electronically using **SBE's Electronic Filing Program**

File electronically using an **SBE Approved Vendor**

(Please indicate Name of Vendor:) _____

Signature

Date

Committee Activity

Please provide the following dates. (If an action has not yet occurred for this committee, write "N/A")

Date first contribution accepted: _____

Date first expenditure made: _____

Date committee depository designated: _____

Date treasurer appointed: _____

Date committee organized: _____

Statement of Treasurer

I accept the appointment of Treasurer for this committee. I understand that I am required to comply with the provisions of the Campaign Finance Disclosure Act (Title 24.2, Chapter 9.3 of the *Code of Virginia*). I understand that I must truthfully report all monies and things of value which this political committee receives or expends in a timely manner. Civil penalties will be assessed in the manner required by the *Code of Virginia* for late or un-filed reports. I also understand that if I provide false information on any document submitted to the State Board of Elections that I may be subject to the provisions of § 24.2-1016 which is punishable by a Class 5 felony.

Signature

Date



Instructions for Completing This Form

General Guidelines

- An original of this form must be submitted to the State Board of Elections at 1100 Bank Street, Richmond, VA 23219.
- All requested information on the form is **required** unless otherwise noted below.
- An amended Statement is required to be filed within 10 days of the change if **any** of the information reported on this form changes. Failure to amend this form in a timely fashion may result in civil penalties of up to **\$500** to be assessed according to the procedure described in §24.2-929 of the Code of Virginia.

Type of Statement

- Check the box that applies to the type of Statement that you are filing.

Committee Mailing Address

- Please insert the full name of your committee.
- Insert the committee's primary mailing address.
- Insert the committee's email address.
- Insert the committee's primary business phone and fax number.
- Insert the committee's website.

Elected Official Information

- Enter the name and residence address of the elected official for whom the Inaugural Committee is supporting.
- Indicate the elected office to which the individual has been elected.

Committee Depository

- Insert the name of the committee's primary depository (Bank Name).
- Insert the address of the committee's secondary depository (if one).
*Depositories must be in an account located within the Commonwealth.

Treasurer and Books Information

- Treasurer
 - Insert the name and residential address of the person who will be responsible for maintaining and keeping accurate financial records and reporting these records on the prescribed forms
***Note:** The Treasurer must be a resident of the Commonwealth of Virginia.
 - Email Address
***Note:** An email address for the treasurer is required if the committee intends to file electronically (see below for e-filing requirements). The email address is optional for all other committees.
- Custodian of the Books (if one)
 - You may leave this section blank if the treasurer also serves as the Custodian of the Books.
***Note:** The Custodian of the Books must be a resident of the Commonwealth of Virginia.

Address Where Books are Maintained

***Note:** The books must be maintained at an address within the Commonwealth of Virginia.

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Filing Method

- Indicate whether the committee intends to file all of their campaign finance disclosure reports electronically.
- **Electronic Filing Option**
 - If you choose to file electronically, log into the following Web site address: <https://cf.elections.virgi>
- **Approved Vendor Option**
 - If you choose to contract with a private company, SBE recommends that you use an “Approved Vendor.” These companies meet SBE’s standards for e-filing. Although you are free to use any company you wish, we cannot guarantee that the company you choose will completely comply with SBE’s standards. As a result, your committee may end up paying penalties for incomplete, late or un-filed reports. For a list of “Approved Vendors” please visit our website: http://www.sbe.virginia.gov/cms/Campaign_Finance/